

## **SCTA BOARD MEETING MINUTES SEPTEMBER 9, 2024**

A meeting of the SCTA Board was called to order at 6:17 pm on September 9, 2024 by President Laurie LeRoy. Board members present (9): Samantha Perry, Cindy Stedman, Terry Stedman, Karen Wappelhorst, Daniel Johnson, April Johnson, Monica Quarmby, Laurie LeRoy and Marilyn Spoon. The meeting was held at the SCTA pavilion. Guests: Jay Light.

### **ADMINISTRATION REPORTS:**

**MEETING MINUTES** – Marilyn Spoon provided the August 12, 2024 meeting minutes. With one correction, the minutes were approved by Samantha Perry, Cindy Stedman, Terry Stedman, Karen Wappelhorst, Daniel Johnson, April Johnson, Monica Quarmby, Laurie LeRoy and Marilyn Spoon. Minutes will be forwarded to Sue Bertch for posting to the SCTA website.

**TREASURER'S REPORTS** – Karen Wappelhorst provided the treasurer's report as of August 31, 2024. She reported an account balance of \$16,426.33 as a result of activities:

Income \$50 (Memberships \$50)

Expenses \$90.49 (Utilities \$90.49)

Four gift certificates remain. Treasurer's report will be forwarded to Sue Bertch for posting to the SCTA website.

Karen also provided the comparison of the 2024 budget vs. 2024 actual income/expenses to date. Total income was budgeted at \$15,000 vs. actual income of \$9,625 year to date. Total expense was budgeted at \$20,900 vs. actual expense of \$7,338 year to date. Budgeted year end bank balance was \$9,405 vs. actual balance of \$13,942 year to date.

**MEMBERSHIP REPORT** – Marilyn Spoon provided the membership report. Memberships stand at 161 with two (2) new memberships being added in the past month.

### **COMMITTEE REPORTS:**

**MAPS AND TRAILS COMMITTEE** – (Members: Samantha Perry, April Johnson, Cindy Stedman, Karen Wappelhorst, Monica Quarmby, Laurie LeRoy and Sue Bertch). Laurie LeRoy reported that Mark Vecio reached out to her to ask if SCTA had done any work on the trail in front of his house. Laurie confirmed that we did not. Mark asked to meet with Laurie during his next trip to his cabin to review the status of the work performed by his landscaping firm as it relates to the SCTA trail.

Laurie LeRoy stated she has not had any additional contact with Deb Shanks/Ray Years regarding the trail in front of their property.

Laurie LeRoy provided information on the SCTA trail leading to the Cumberland Valley Trailhead. She stated she had been contacted by the seller of the property as well as one of the buyers of the property adjoining the trail inquiring whether we had a survey or any information on the trail boundary before the sales were finalized. After the first deed was prepared for the

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buyer to the north of the SCTA trail, it was noted it contained errors with respects to the description of the SCTA trail located on the south side of the property. The seller requested the attorney to prepare a deed of correction to rectify 3 items. The attorney who prepared the deeds requested a meeting with SCTA to review the deed of correction. During the meeting, the attorney provided a copy of the deed for the purchase of land on the south side of the SCTA trail. It was noted that deed also contained an error with respects to the SCTA trail (to the north) so a corrected deed was to be prepared to accurately describe the ownership of the SCTA trail.

Terry Stedman reported the next SCTA workday is scheduled for Tuesday, September 10, 2024 at 5:00 pm. Work will be performed on the Spruce Creek Loop trail near Crockett Crest. If there are enough volunteers, a group can trim back overhanging limbs along the Deer Haven Trail.

The next workday was scheduled for Saturday, October 26 at 9:00 am.

**WELCOME COMMITTEE** – (Members: Monica Quarmby & Kathy Brown). There was no report from the Welcome Committee. Laurie LeRoy asked Monica Quarmby to reach out to Kathy Brown to see if any new residents needed to be contacted.

### **SOCIAL MEDIA REPORTS:**

**WEBSITE** – Laurie LeRoy confirmed the SCTA website now contains a tab for treasurer's reports. Laurie will ask Sue Bertch to update the website to reflect our next board meeting for October 21, 2024.

**FACEBOOK** – April Johnson stated the Official SCTA Facebook page has been quiet.

### **OLD BUSINESS:**

April Johnson reminded Board members if they upload any documents to the SCTA cloud, be sure to change the ownership of the folders/documents to SCTA.

Laurie LeRoy stated we still need to schedule a meeting of the Board to review the suggested changes made by the By-Laws committee. Date to be determined.

Laurie LeRoy reported the charter revisions have been added to the SCTA website.

Laurie LeRoy provided an updated report on the signs project as follows:

- Phase 1 – 6 posts and 45 signs at a cost of \$266. This phase is complete.

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- Phase 2 – 20 posts and 80 signs at a cost of \$2,745. The signs are complete and installation is ongoing
- Phase 3 – 6 signs at a cost of \$334. This project is ongoing with additional posts and signs needed to complete.

A suggestion was made that we evaluate the costs to update/relocate/add map kiosks.

Laurie LeRoy provided a drawing of the proposed sign to be located at the pavilion. Minor changes were suggested to the sign design. Jay Light to provide the final drawing and cost for that sign.

Samantha Perry stated she still has had no response from the State of Tennessee regarding the Adopt-A-Highway sign to be placed on Highway 297. Cindy Stedman reminded all that the next Adopt-A-Highway workday is scheduled for September 28, 2024. We have a supply of garbage bags and grabbers on hand for that clean-up day.

Laurie LeRoy reported we continue publishing “Did You Know” posts on the Official SCTA Facebook page. The next post will contain historical financial facts and figures of SCTA.

Karen Wappelhorst, Samantha Perry and Laurie LeRoy all confirm they have signed the bank signature card for the SCTA checking account.

### **NEW BUSINESS:**

Laurie LeRoy presented a proposed change to the by-laws. It was agreed that potential change should be reviewed by an attorney before proceeding.

Karen Wappelhorst provided an updated SCTA membership application for 2025 which contained a few revisions from 2024. Changes approved by (9): Samantha Perry, Cindy Stedman, Terry Stedman, Karen Wappelhorst, Daniel Johnson, April Johnson, Monica Quarmby, Laurie LeRoy and Marilyn Spoon.

Laurie LeRoy provided several newspaper articles from the Fentress Times regarding prosecution of residents who intentionally allow dogs and other animals to run at large. The articles stated fines were imposed by the General Sessions Court with amounts ranging from \$430 to \$879.94.

Laurie LeRoy presented information for the upcoming SCTA yard sale, scheduled for October 5, 2024 from 8:00 am to noon. Costs for participants are as follows:

- \$15 for table under covered pavilion
- \$10 for space on lawn at pavilion – bring your own table
- \$15 to be added to the SCTA yard sale map

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Those interested in participating can contact us by email at [sprucecreektrailsassoc@gmail.com](mailto:sprucecreektrailsassoc@gmail.com)

Laurie LeRoy stated the next SCTA workday is scheduled for September 10, 2024 at 5:00 pm.

A discussion was held regarding the options to either sell or raffle off the ATV which was donated to the SCTA 3 year ago. While the donation was greatly appreciated, we realize the ATV is not being utilized. Samantha Perry will provide information on the unit to help determine its value.

The details of the Scavenger Hunt fundraiser were discussed. The event is to be held on October 12, 2024. Check in will begin at 9:00 am and end at 10:00 am. Participants will be allowed a maximum of 3 hours from their start time to complete the hunt and return with photos of their finds. There will be a registration table at the SCTA pavilion as well as the day parking area of Buck Run Horse Camp. Trailer parking will be available at Troxel Trailhead, but riders will have to come to the pavilion or Buck Run for registration. The event is open to both riders and hikers at a cost of \$10 per person.

### **CONFIRMATION OF E-MAIL VOTES FROM AUGUST 12, 2024 TO SEPTEMBER 9, 2024:**

September 2, 2024 – Laurie requested approval of \$550 for completion of the Phase 2 sign project. Approved by (8) Laurie LeRoy, Cindy Stedman, Monica Quarmby, Samantha Perry, April Johnson, Daniel Johnson, Terry Stedman, Marilyn Spoon. Abstained (1) Karen Wappelhorst.

The meeting was adjourned at 8:44 pm. Minutes submitted by Marilyn Spoon.